Polytec S.p.A. – Project Management Department

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JOB DESCRIPTION

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OPEN POSITION: PROJECT MANAGER

REFERENCE ACTIVITY

The resource will be responsible for:

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- Coordination and management of assigned Automation and Robotics jobs according to defined contractual conditions.
- Organising and scheduling activities while respecting project deadlines and costs.
- Developing and maintaining relationships with Italian and foreign customers and suppliers involved in the project, both in order to create new business opportunities and to project a positive company image. Maintaining relations also within the organisation, pulling the strings and mediating between the parties.
- Supporting the Purchasing Department in the procurement of the most relevant order materials, both by collaborating in the definition of contractual conditions and by maintaining the appropriate contacts with suppliers.
- Managing any problems that may arise during the development of projects
- Conducting periodic meetings to check alignment with forecasts made regarding project progress.
- Managing the assigned work team by motivating members in order to improve overall performance.
- Drafting of job closure reports in order to capitalise and disseminate results, solutions and anything else necessary to increase effectiveness and efficiency in subsequent experiences.

The resource will take part in the training courses promoted by BM Group to deepen and improve their skills in the field.

WORKPLACE

- Borgo Chiese (TN)
- Brescia (BS)
- Rovereto (c/o "BE Factory", Progetto Manifattura)

REQUIREMENTS

- Good knowledge of the English language.
- Willingness to make occasional trips around Italy and abroad.
- Interest in a position of responsibility with managerial duties.
- Diploma and/or degree in electronics, information technology, mechanics, mechatronics, or management.
- Previous experience in managing orders in automation, robotics or related fields. Good knowledge of the Office package.







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JOB DESCRIPTION

Ability to adapt to new contexts.

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- Orientation towards achieving results.
- Excellent stress resistance, interpersonal skills and operational flexibility complete the profile.

WHAT WE OFFER

- Integration into a solid and rapidly growing international group with 30 years of experience in innovation, technology, and energy.
- Opportunity to grow and improve the job position, aspiring over the years to acquire responsibilities within the company.
- Opportunity to take part in innovative research and development activities.
- Job posting also on foreign branches (USA, Mexico, Brazil, South Korea).
- Technical, linguistic, and managerial training.
- Opportunity to travel and meet new people from different linguistic and cultural backgrounds.
- Shared apartment/hotel for non-residents during any training/work periods at the Borgo Chiese headquarters.
- Equipment: Smartphone and PC.

OUR COMPANY

Polytec, core business of BM Group, is a leading Italian company in digital transformation and energy transition.

BM Group is an Italian industrial group that combines companies with different specialisations that share a common goal: to enable industry to undergo the technological transformation necessary to become a smart and sustainable factory. The BM Group team is young, dynamic, and constantly collaborates with research centres and universities. For each new figure included in our staff, an induction programme is defined in the hiring phase in accordance with experience and skills. We organise and promote training courses with a view to continuous improvement.

APPLICATION INFORMATION

- RAL to be defined based on the professional profile.
- The job offer is aimed at both sexes (law 903/77)
- Information on the treatment of personal data (2016/679 GDPR): <u>https://polytec.bmgroup.com/sites/default/files/2019-10/Informativa_CV_0.pdf</u>



